

Term 1 Course Schedule			
Course/Chapter	Week(s)	Delivery	Instructor
DA100: Orientation	Week 1	Campus	All
Introduction to the program. Students will understand what is expected while enrolled in the dental assisting program. Students will receive all materials needed to complete the on campus & online coursework.			
DA101: The Dental Assisting Profession			
Chapter 1: Overview of Dental History	Week 1	Online	Panajoti
Chapter 2-3: The Professional Dental Assistant & The Dental Team	Week 1	Campus/Online	Panajoti
Chapter 4: Ethics	Week 2	Campus/Online	Panajoti
Chapter 5: Dentistry & The Law	Week 2	Campus/Online	Panajoti
Ethics/Law Test	Week 2	Campus/Online	Panajoti
DA102: Oral Health & Prevention			
Chapter 13, 15, 16: Preventative, Nutrition, Caries	Week 3	Campus/Online	Carey/Panajoti
Chapter 14: Periodontal Disease	Week 4	Campus/Online	Carey/Panajoti
Chapter 17: Oral Pathology	Week 4	Campus/Online	Carey/Panajoti
Presentation: Preventative Report Due	Week 3	Campus	Carey/Panajoti
Chapters 13-16 Quiz	Week 4	Campus	Carey/Panajoti
DA110: Sciences in Dentistry			
Chapter 6-7: General Anatomy & Physiology	Week 5	Online	Panajoti
Chapter 8: Oral Embryology & Histology	Week 5	Campus/Online	Panajoti
Chapter 9: Head & Neck Anatomy	Week 5	Campus/Online	Panajoti
Chapter 10: Landmarks of the Face & Oral Cavity	Week 5	Campus/Online	Panajoti
Chapter 11: Overview of the Dentitions	Week 6	Campus/Online	Carey/Panajoti
Chapter 12: Tooth Morphology	Week 6	Campus/Online	Carey/Panajoti
Dental Anatomy and the Dentition Test	Week 6	Campus	Carey/Panajoti
DA120: Infection Prevention			
Chapter 18: Microbiology	Week 7	Campus/Online	Panajoti
Chapter 19: Disease Transmission and Infection Prevention	Week 7	Campus/Online	Carey/Panajoti
Chapter 20-21: Principles & Techniques of Disinfection & Instrument Processing and Sterilization	Week 8	Campus/Online	Carey/Panajoti
Infection Prevention Test	Week 8	Campus	Carey/Panajoti
Bloodborne Pathogen Training/Certificate	Week 8	Campus/Online	Carey/Panajoti
DA121: Occupational Health and Safety			
Chapter 22: Regulatory and Advisory Agencies	Week 9	Campus/Online	Panajoti
Chapter 23: Chemical and Waste Management	Week 9	Campus/Online	Panajoti
Chapter 25: Ergonomics	Week 9	Campus/Online	Panajoti
Chapter 24: Dental Unit Waterlines	Week 9	Campus/Online	Panajoti
OSHA Test	Week 9	Campus	TBD
DA150: Patient Information and Assessment			
Chapter 26: The Patient's Dental Record	Week 10	Campus/Online	Carey/Panajoti
Chapter 28: Oral Diagnosis and Treatment Planning	Week 10	Campus/Online	Carey/Panajoti
Chapter 27: Vital Signs	Week 10	Campus/Online	Carey/Panajoti
Chapter 30: Principles of Pharmacology	Week 11	Campus/Online	Panajoti
Chapter 29: The Special Needs and Medically Compromised Patient	Week 11	Campus/Online	Panajoti
Chapter 31: Assisting in a Medical Emergency	Week 11	Campus/Online	Panajoti
CPR Certification	Week 11	Campus	TBD
The Dental Record & Treatment Planning Test	Week 10	Campus	TBD
Week 12			
Students will have a chance to practice and review anything they may feel they want to perfect before moving on to the second term. Instructors may choose to use this time to work on particular skills or topics that may need additional review. Final test must be taken and passed before moving on to the next term.			

Term 2 Course Schedule			
Course/Chapter	Week(s)	Delivery	Instructor
DA200: Clinical Dentistry & Chairside Procedures			
Chapter 32: The Dental Office & Delivering Dental Care	Week 13	Campus/Online	Panajoti
Chapter 34-35: Dental Hand Instruments & Dental Handpieces	Week 13	Campus/Online	Panajoti
Chapter 36: Moisture Control	Week 14	Campus/Online	Carey/Panajoti
Chapter 37: Anesthesia and Pain Control	Week 14	Campus/Online	Carey/Panajoti
Instruments & Procedures Test	Week 13	Campus	TBD
DA250: Radiographic Imaging & Techniques			
Chapter 38: Foundations of Radiography, Radiographic Equipment & Radiation Safety	Week 15	Campus/Online	Panajoti
Chapter 39: Digital Imaging, Dental Film & Processing Radiographs	Week 15	Campus/Online	Panajoti
Chapter 40: Legal Issues, Quality Assurance & Infection Prevention	Week 15	Campus/Online	Panajoti
Chapter 41: Intraoral & Extraoral Imaging	Week 15	Campus/Online	Panajoti
Students will be scheduled to take radiology courses at an outside university. Students will be notified in advance.	Week 16	Outside University	
DA210: Dental Materials			
Chapter 43-45: Restorative Dental Materials & Dental Cements	Week 17	Campus/Online	Panajoti
Chapter 46-47: Impression/Laboratory Materials & Procedures	Week 17	Campus/Online	Brisbois/Panajoti
Presentation: Dental Materials Research Report Due	Week 17	Campus	
Quiz: Identifying Materials Used in Dental Procedures	Week 17	Campus	
DA220: Assisting in Specialty Practices			
Chapter 50-52: Fixed/Removable Prosthodontics & Provisional Coverage	Week 19	Campus/Online	Brisbois/Panajoti
Chapter 56: Oral and Maxillofacial Surgery & Dental Implants	Week 20	Campus/Online	Panajoti
Chapter 55: Periodontics	Week 21	Campus/Online	Panajoti
Chapter 54: Endodontics	Week 21	Campus/Online	Panajoti
Chapter 57: Pediatric Dentistry	Week 22	Campus/Online	Carey/Panajoti
Chapter 60: Orthodontics	Week 22	Campus/Online	Panajoti
Specialties Test: The Dental Assistants Role & Common Procedures	Week 22	Campus	
DA221: Dental Administration and Communication Skills			
Chapter 61: Communication in the Dental Office	Week 23	Campus	Panajoti
Chapter 63: Financial Management in the Dental Office	Week 23	Campus	Carey/Panajoti
Chapter 64: Marketing Your Skills	Week 23	Campus	Carey/Panajoti
Administrative Skills Test	Week 23	Campus	
Preparing a Professional Resume	Week 23	Campus	Carey/Panajoti
Week 24			
Students will have the chance to practice and review anything they may feel they want to perfect before moving on to their externship. Instructors may choose to use this time to work on particular skills or topics that may need additional review. Final test must be taken & passed before moving on to term 3 (clinical). Students must pass the program with a 70% or better before moving on to the third term. Students that do not pass the course are encouraged to make an appointment to speak with an instructor. Staff will determine what is needed in order for the student to successfully complete the program. This will be determined on an individual basis.			

Term 3 Course Schedule

Dental Assisting Externships

The final term of the Dental Assisting program is an externship course where students will complete 300 hours of externship. The goal is for students to apply what they have learned in the program to a dental office, clinic, or other facility settings.

Students must complete 50% (150 hours) in a general practice, and can complete the additional 150 hours in a specialty office of their choice, if they choose.

The Dental Assisting Place is affiliated with New England Dental Group. New England Dental Group currently has nine multispecialty practices located in Back Bay Boston, Chelmsford, Downtown Boston, Londonderry NH, Marlborough, Southborough, Wilmington, Windham NH & Worcester, and we would be happy to accommodate our students in completing hours in any of our offices.

The Dental Assisting Place will also encourage students on finding surrounding offices if they choose to do so, and will assist students in the process. Our school will reach out and create relationships with welcoming offices, explaining our program and providing them with the information and documentation of what is expected from the extern while completing their hours.

Graduates will receive a certificate of completion once the course is completed, and will be ready to prepare for the following two Dental Assisting Certification exams issued by the Dental Assisting National Board (DANB).

Graduates will have the knowledge to take these optional exams any time after completing the course.

Tuition costs **DO NOT** cover the cost of these exams:

- 1. DANB Radiation Health and Safety Exam**
- 2. Infection Control Exam**

These two exams can be applied towards the Certified Dental Assisting (CDA) Exam. To earn the CDA credentials, candidates must also take the General Chairside Assisting Exam. Please note that our students will not be eligible to take this exam until they are able to show documentation of 3,500 hours of working in the field.